



## Admissions Policy

### **AIM**

It is the intention of Playbox Day Nursery to make our provision accessible to children and families from all sections of the community. Our admissions policy operates within an equal opportunities framework and is regularly reviewed.

### **ADMISSION**

- We will ensure that the existence of Playbox Day Nursery is widely known in local communities. Advertising notices are placed in widely accessible areas and we have a social media presence. Facebook and Instagram Accounts.
- We describe practices in terms which make it clear that all sections of the community are welcomed.
- We ensure that the description of the setting and its practices demonstrates how the setting enables children and/or parents with additional needs to take part in the activity of the setting.
- We monitor the gender and ethnic background of the individuals joining the group to monitor our intake and ensure it is representative of social diversity.
- We ensure that information about our setting is accessible in written form to all. Where necessary we will make every effort to provide information in spoken form, Braille, in more than one language, through signing or an interpreter.
- Children from the age of two years will be admitted in accordance with our Ofsted Registration.
- We will endeavour to be flexible regarding attendance to accommodate the needs of all families.

The following factors will be taken into consideration in allocating places:

- We offer places on a first come, first served basis
- The age of the child and the availability in those age groups or nurture groups eg SEND
- Length of time on waiting list.
- Siblings already attending the setting.

**This policy was reviewed and adopted on: 18<sup>th</sup> March 2020**

**This policy will be reviewed on 1st April 2021**